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ERONGO RED BUILDING REG NO 2004/074 91 HAGE GEINGOB STREET P O BOX 2925 WALVIS BAY NAMIBIA

APPLICATION FOR THE SUPPLY OF PERMANENT PRE-PAID ELECTRICITY CONNECTION

Stand / Erf Detail

* Stand / Erf no. Shop / Flat Number Unit Number

* Street Address (To be connected) Building / Flat Name

* Town / Ward Master Acc no. (Group Acc)

New Account No. * **Are you the?** (tick applicable)
Owner Tenant

Connection Detail

* Connection date

* **Connection required**

Business	Domestic	Other
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Single Phase Max

20 Amp	30 Amp	40 Amp	50 Amp	60 Amp
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Application detail

* Title (Mr, Mrs, Miss, Dr, Messers)

* Name and Surname

Business Name

* Identity Number / Passport no.

Maiden name

* Nationality

Telephone Numbers

* Home

* Mobile

Email

Fax

Payment method

Vehicle Reg. no.

Cash Debit Order EFT

Company Reg. no.

* **VAT no.** (Mandatory if Business)

* Postal Address

Street Address

* Previous Residential Address

* Occupation

Employer Name

Employee Number

Telephone Code & Tel. no.

* **Spouse / Reference Detail** (Mandatory if married)

Identity Number / Passport no.

Nationality

Initials

Full names

Maiden name

Occupation

Mobile no.

Employer Name

Telephone Code & Tel. no.

Spouse / Reference Detail (Continues)

* Reference Full Names

* Reference Postal Address

* Telephone Code & Tel. no.

* Executor

Yes

No

Executor Name

Telephone Code & Tel. no.

General information (Should be read in conjunction with the Erongo RED Conditions of Supply)

1. If the Customer is an individual, a copy of his/ her identity document must accompany this document.
2. If the Customer is a minor, this document must be signed by one of his/her parents or his/her guardian.
3. If the Customer is a business enterprise, an appropriate power of attorney/authorizing resolution, a copy of the Company registration documents and a copy of the Vat registration must accompany this document.
4. Accounts are mailed during the third week of the month. If the account is not received before the due date of payment, the onus rests with the applicant, tenant, owner to obtain a copy of the account rendered.
5. Accounts must be settled on or before the due date. Failure to comply will result in electricity supply being terminated without prior notice.
6. Notice of disconnection of supply must be completed at any customer care counter of Erongo RED. Failure to apply for disconnection of supply will result in the applicant being held liable for any outstanding balances for services rendered.
7. Where tenants disconnect supply, basic charges of meter rental will revert back to the owner of the property.
8. A new connection will only be effected upon approval of credit control to verify that any previous outstanding debts have been paid or an arrangement has been approved.
9. It is the responsibility of the owner, tenant occupant to ensure that enough units are purchased for uninterrupted supply of electricity.
10. Please note that the remote display unit/ pre payment meter remains the property of Erongo RED. No meter may be transferred from one point of supply to another.
11. Defaults when purchasing electricity must immediately be reported to the nearest customer care officer or the number displayed at the automatic vending machine.

Declaration by Owner / Tenant

Owner

Tenant

A. I, the undersigned, and owner/s of this property understand and accept the conditions of this agreement. I undertake to pay the full balance and interest on all arrears calculated monthly at a rate of prime plus 2% p.a., should the tenant/ occupant applying for this and any other service fail to uphold their agreement with Erongo RED. In the event that Erongo RED should incur costs to recover any arrear amounts from the tenant/occupant or me, I undertake to be responsible for such costs. I declare that the information provided by me is correct, and that I do not object having the service, applied for in this application, supplied to the mentioned address. I further confirm that I took note of the General Conditions as set out in this Application.

B. I, the undersigned, hereby bind myself as surety and co-principal debtor in solidum with the applicant in favour of the supplier in respect of any amount that may now or in the future be due and owing by the applicant to the supplier. In respect of any cause arising out of this document, I hereby renounce the benefits of excursion and division and choose as my domicilium citandi et executandi for the purpose of this surety ship my address as set out in this document.

* Signature

* Date

Consent of Owner/s

A. I, the undersigned, and owner/s of this property understand and accept the conditions of this agreement. I undertake to pay the full balance and interest on all arrears calculated monthly at a rate of prime plus 2% p.a., should the tenant/occupant applying for this and any other service fail to uphold their agreement with Erongo RED. In the event that Erongo RED should incur costs to recover any arrear amounts from the tenant/occupant or me, I undertake to be responsible for such costs. I declare that the information provided by me is correct, and that I do not object having the service, applied for in this application, supplied to the mentioned address. I further confirm that I took note of the General Conditions as set out in this Application.

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* Name

* Signature

* Date

* *Compulsary fields, must be completed*

ATTACHMENTS / SUPPORTING DOCUMENTS REQUIRED FOR PRE-PAID APPLICATIONS

PRE-PAID APPLICATIONS FOR NEWLY BUILT PROPERTIES (RESIDENTIAL):

- Completed Pre-Paid Connection Application form. Duly completed & signed by Owner or Agent.
- Proof of Ownership (Title Deed, Deed of Sale, Registration Letter from Legal Entity). If a tenant applies then a Lease Agreement should also be attached, signed by both Tenant & Landlord.
- I.D Copies of both Owner and Tenant must be attached.
- Building Completion and Occupancy Certificate (issued by the Municipality)
- Test Report for electrical installation (yellow form)
- Certificate of Compliance (yellow form)
- Owner signature is very important. If an agent is applying on behalf of the owner, the Agency Stamp must be on the application as well as the Agent's Power of Attorney (Consent Letter) from the Owner.
- An I.D copy of the Agent should also be attached then.
- NB: No outstanding amount should be on the Property. Pre-paid application must be paid in full.

PRE-PAID APPLICATIONS FOR NEWLY BUILT PROPERTIES (BUSINESS) - AS ABOVE PLUS:

- Business Registration Certificate issued by the Municipality. Erf No. must be the same.
- If not trading, Municipality must issue confirmation statement that there is no trading on said Erf.
- Founding Statement if business is registered in a Closed Corporation (CC).
- Certificate of Incorporation if the business is registered as a (Pty) Ltd or a Private Entity.
- Registration Certificate to commence business from the Ministry of Trade and Industrialization.
- VAT Registration Certificate.

PRE-PAID APPLICATIONS FOR EXISTING PROPERTIES (RESIDENTIAL):

- Completed Pre-Paid Connection Application form. Duly completed & signed by Owner or Agent / Tenant.
- Proof of Ownership (Title Deed, Deed of Sale, Registration Letter from a Legal Entity). If a tenant applies, then a Lease Agreement should also be attached, signed by both Tenant & Landlord.
- I.D Copies of both Owner and Tenant must be attached.
- Owner signature is very important. If an agent is applying on behalf of the owner, the Agency Stamp must be on the application as well as the Agent's Power of Attorney (Consent Letter) from the Owner.
- An I.D copy of the Agent should also be attached then.
- NB: No outstanding amount should be on the Property. Pre-paid application must be paid in full.

PRE-PAID APPLICATIONS FOR EXISTING PROPERTIES (BUSINESS) - AS ABOVE PLUS:

- Business Registration Certificate issued by the Municipality. Erf No. must be the same.
- If not trading, Municipality must issue confirmation statement that there is no trading on said Erf.
- Founding Statement if business is registered in a Closed Corporation (CC).
- Certificate of Incorporation if the business is registered as a (Pty) Ltd or a Private Entity.
- Registration Certificate to commence business from the Ministry of Trade and Industrialization.
- VAT Registration Certificate.
- In the event of a Tenant applying, the same criteria applies as for the tenant of existing residential properties.

FOR OFFICE USE ONLY

Customer Care

Present Account Number

Erf Number

Credit Control Approval

Meter number

Signature

Date

Deposit

Route

Sequence

Connection Fees

Guarantee Detail

Total Paid

Receipt Number

FINAL ACCOUNT PAID IN FULL

Receipt Number

Account no. being closed

Confirmed Forwarding Address	Deposit Drawn in	Levies Updated	Final Readings possessed	Checked by Signature
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Account no. being opened

Confirmed Address	Deposit possessed on account	Levies Updated	Start Readings possessed	Checked by Signature
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Prepared by

Date

Checked by

Date

Metering

Meter number

Card number

Please confirm that this meter is connected to the said erf /unit (sign)