

TENDER NOTICE

TENDER NUMBER: 01/2022

ARCHITECTURAL DESIGN AND COSTING FOR ALTERATIONS TO EXISTING BUILDINGS OF ERONGO RED (PARTITIONING OF OPEN AREAS INTO OFFICES)

| | |
|------------------------------------|---|
| Closing Date: | Friday, 18 February 2022 |
| Document Enquiries: | Mrs Anna David |
| Document Fees: | N\$331.00 (Non-refundable) |
| Telephone: | +264 - (0) 64 - 201 9066 |
| Email address: | adavid@erongored.com.na |
| Technical Enquiries: | Mr Sam Markus |
| Email address: | smarkus@erongored.com.na |
| Cellphone number: | +264 - (81) 428 2573 |
| Compulsory Tender Briefing: | Thursday, 03 February 2022 via Microsoft teams. |
| Time: | 11:00 AM |

Documents in a sealed envelope clearly marked: **"Tender Number: 01/2022"** addressed to the Chairperson of the Tender Committee must be placed in the tender box at the Enquiries desk at: Erongo RED Head Office, 91 Hage Geingob street, Ground Floor, Walvis Bay or be posted to the Chairperson of the Tender Committee, P.O. Box 2925, Walvis Bay, to reach him at the latest by:

10:00 AM on Friday, 18 February 2022

Mandatory Document Requirements:

| | |
|---|--|
| 1. Registration Documents: | |
| a. | Copy of the latest company registration certificate (including certificates for change of name if applicable) |
| b. | Companies need to provide a complete copy of the latest CM1 and CM9/ CM26 if applicable |
| c. | Close corporations need to provide a complete copy of the latest CC1 or CC2. |
| d. | Sole owner needs to provide a business fitness certificate issued by the Municipality /Trade licence. |
| e. | Copy of the founding statements to identify the shareholders and the % shareholding owned. Where shareholders are juristic persons (companies/estates etc.) Information on the juristic person's shareholding must also be provided. |
| 2. Identification Documents: (IDs) of all owners; all the shareholders or members of the trustee. | |
| 3. Valid copy or original of the good standing certificate from the Receiver of Revenue in respect of all rates (E.g. Income Tax, VAT, PAYE, etc). | |
| 4. Valid original or copy of the Good Standing Certificate from Social Security Commission | |
| 5. A duly completed, initialled and signed Joint Venture Agreement (only if applicable). | |
| 6. Completion certificates or reference letters for previously completed projects. | |
| 7. Qualifications of the team members. | |
| 8. Registration certificates or proof of memberships with reputable bodies. | |
| All copies must be certified by the Namibian Police or Commissioner of Oath. | |

Please note that no faxed or e-mailed documents, nor documents received after the specified closing date and time will be considered for evaluation.

Erongo RED is under no obligation to accept any tender whether the lowest or not. Erongo RED reserves the right to accept the full tender or only part thereof. Erongo RED is not under obligation to assign any reason for acceptance or rejection of a tender.