

EXTERNAL VACANCIES

Erongo Regional Electricity Distributor Company (Pty) Ltd, commonly known as Erongo RED is mandated to distribute and supply electricity in the Erongo Region. We are proud to announce that Erongo RED is an equal opportunity employer. Qualified applicants from the designated groups defined in the Affirmative Action (Employment) Act, Act No. 29 of 1998 are encouraged to apply. Preference will be given to women and persons with disability.

DIGITAL MEDIA OFFICER

Business Unit: Office of the CEO
Paterson Grade: C3
Duty Station: Walvis Bay x1

THE PURPOSE OF THE JOB:

To assist with enhancing Erongo RED's online presence. The Digital Media Officer will be assisting in generating content for social platforms and website. Maintain all social media profiles of the Company. In addition, the Digital Media Officer will assist in implementing social media, strategies campaigns, analyse campaigns, graphic design, video editing and monitoring analytics. The incumbent may be re-assigned to different activities and/ or duty stations depending on the evolving needs of the organization.

QUALIFICATIONS REQUIRED:

- National Diploma in Multimedia, Digital Marketing/Communications, Graphic Design.

PREFERRED QUALIFICATION:

- Bachelor Degree in Multimedia.

KEY PERFORMANCE AREAS:

- Budget input
- Stakeholder relations
- Online Marketing / Promotional Campaigns
- Online Communication
- Social Media Management
- Corporate Identity / Reputation management
- Online Market research
- Graphic Design
- Carry out Ad-Hoc Duties & adhere to the Erongo RED Policies and Procedures
- Comply with SHE policies and procedures
- Self- development & growth
- Performance management

EXPERIENCE:

- Three (3) years' experience in Multimedia design, digital marketing and communication, Graphic Design and experience in Adobe CC Applications.

LICENSE REQUIRED:

- Code B Driver License

CONTROL CENTRE OFFICER

Business Unit: Network Operations & Maintenance
Paterson Grade: C3
Duty Station: Walvis Bay x1

THE PURPOSE OF THE JOB:

The role of the **Control Centre Officer** is to monitor and execute authorised control measures on the Erongo RED electrical Medium Voltage (MV) network ensuring a safe and continuous electrical supply to customers.

QUALIFICATIONS REQUIRED:

- Level 3/4 Trade Diploma Electrical and Grade 12 Certificate **or** Trade Diploma and N3 Electrical

ADVANTAGEOUS QUALIFICATIONS:

- National Technical Diploma (MV-Electrical Engineering) N4-N6 (Technician)

KEY PERFORMANCE AREAS:

- Engage with and ensure satisfaction internal & external stakeholders
- Provide reporting & communicate with reference to the network
- Monitor and maintain control on the MV Network Control:
 - Unplanned, abnormal or Emergency Event
 - Planned Maintenance Event
- Update and maintain the SCADA System
- Monitor & act as necessary on the Demand Side Management (DSM) System
- Adhere to comply with NESC & SHE Code
- Operational Due Diligence and Administration
- Carry out ad-Hoc duties & adhere to the Erongo RED Policies and Procedures
- Professional Development & Growth
- People and performance Management

LEVEL OF EXPERIENCE:

- Control Centre: 4 years **OR** MV Network equipment: 2-4 years **or** Electrician SCADA: 2-3 years **or**
- Electrician LV, MV and Streetlight distribution systems: Three (3) years

LICENSE REQUIRED:

- Code B Driver License

ELECTRICIAN ASSISTANT: STREETLIGHTS

Business Unit: Network Operations & Maintenance
Paterson Grade: B4
Duty Station: Walvis Bay x1

THE PURPOSE OF THE JOB:

The role of the **Electrician Assistant: Streetlights** is to perform high quality and cost effective planned and unplanned maintenance and repairs to infrastructure. Maintain and repair streetlights, traffic lights, Overhead Lines, equipment, tools and additional duties as required.

QUALIFICATIONS REQUIRED:

- Grade 12 with 20 points over 5 subjects including at least an E-symbol pass in English

ADVANTAGEOUS QUALIFICATIONS:

- Level 3 or N2 (Electrical),
- NESC Access or Level 1 Entry
- Electrical background on streetlights will be advantageous

KEY PERFORMANCE AREAS:

- Engage with and ensure satisfaction internal & external stakeholders
- Carry out planned and unplanned maintenance of streetlights and high mast lights
- Comply with and implement the SHE policies and procedures
- Carry out general administration duties
- Carry out ad-Hoc duties & adhere to the Erongo RED Policies and procedures
- Professional development and growth
- People and performance management

LEVEL OF EXPERIENCE:

- Three (3) years' experience in an electrical environment.

LICENSE REQUIRED:

- Code C1E Drivers License

Applicants who comply with the above-mentioned requirements may submit their CV's plus certified copies of educational qualifications to: **Ms. Regina Shiimi: Human Capital and Corporate Services Division, P.O. Box 2925, Walvis Bay, Contact Details: 064-201 9026 or hand deliver at Erongo RED Head Office, 91 Hage Geingob Street, Walvis Bay.** Please note that no documents will be returned and no faxed or e-mailed applications will be accepted. Only short listed candidates will be contacted for interviews.

Closing Date: Monday, 04 March 2024